



**Brighton & Hove
City Council**

COUNCIL ADDENDUM

4.30PM, THURSDAY, 19 JULY 2018

HOVE TOWN HALL, COUNCIL CHAMBER - HOVE TOWN HALL

ADDENDUM

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22(A)	CITY ENVIRONMENTAL MANAGEMENT MODERNISATION PROGRAMME UPDATE. Extract from the proceedings of the Policy, Resources & Growth Committee meeting held on the 12 th July 2018; together with a report of the Executive Director for Economy, Environment & Culture (copies attached). Notices of Motion	25 - 38
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(2)	Unpaid Trial Shifts. Proposed by Councillor Bell on behalf of the Conservative Group (copy attached).	
(5)	Preston Park Station. Proposed by Councillor G. Theobald on behalf of the Conservative Group (copy attached).	

- (5) **Preston Park Station.** Proposed by Councillor Littman on behalf of the Green Group (copy attached).

- (7) **Sussex IFCA: Inshore Trawling and Fishing.** Proposed by Councillor Nemeth on behalf of the Conservative Group (copy attached).

WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC

A period of not more than fifteen minutes shall be allowed for questions submitted by a member of the public who either lives or works in the area of the authority at each ordinary meeting of the Council.

Every question shall be put and answered without discussion, but the person to whom a question has been put may decline to answer. The person who asked the question may ask one relevant supplementary question, which shall be put and answered without discussion.

The following written questions have been received from members of the public.

1. QUESTION From: Diane Montgomery

“Can the council tell us the number of private rented properties in Brighton & Hove at Local Housing Allowance for this current year for the following?

One bedroom and bedsits

Two Bedroom

Three bedroom

Four Bedroom

Please include new private developments where an allocation of so called Affordable rents are charged.

The National Planning Policy Framework states that Affordable rent can be up to 80% of the local market rent which allows for rents between 60 % and 80%”

Councillor Meadows, Chair of the Housing & New Homes Committee will reply.

2. QUESTION From: Christopher Hawtree

“Would Councillor Daniel please tell us why, at the public meeting in Hove’s Carnegie Library on June 1st, there was no answer to the fundamental question of how much it costs each year to run this purportedly ‘expensive’ Library?”

Councillor Daniel, Chair of the Neighbourhoods, Inclusion, Communities & Equalities Committee will reply.

3. QUESTION From: Nigel Furness

“Now that the hoped for grant from the Heritage Lottery Fund to restore the Madeira Arches has fallen through, Councillor Yates, can you please enlighten us with the details of your administration's "Plan B"?”

Councillor Yates, Leader of the Council will reply.

4. QUESTION From: Valerie Paynter

“I thought we would have had the King Alfred redevelopment before PRG and Council before councillors' summer break. In lieu of that may I ask you please for a quick update today to give us an idea of what the hold-up is about?”

Councillor Yates, Leader of the Council will reply.

5. QUESTION From: Mr. Shepherd

“Despite previous promises of an improvement plan for the planning process of Brighton and Hove – which by any standards are poor – we have yet another proposal to improve the failing service. I seek assurances that the proposals of refusing to answer the phone to residents and developers, who are the lifeblood of the city, that this proposal will result in a guaranteed improvement to the service. The Administration’s unilateral decisions in the past have all failed.”

Councillor Cattell, Chair of the Planning Committee will reply.

DEPUTATIONS FROM MEMBERS OF THE PUBLIC

A period of not more than fifteen minutes shall be allowed at each ordinary meeting of the Council for the hearing of deputations from members of the public. Each deputation may be heard for a maximum of five minutes following which one Member of the Council, nominated by the Mayor, may speak in response. It shall then be moved by the Mayor and voted on without discussion that the deputation be thanked for attending and its subject matter noted.

Notification of two Deputations have been received. The spokesperson is entitled to speak for 5 minutes.

(1) Deputation concerning Mass Release of Balloons**Spokesperson Ms T. Fowler**

Supported by:

Stella King

Denice Friend

Maria Marshall

Jane Clarke

Adam Englebright

Maureen Hawthorne

Ward affected: All

Councillor Yates, Leader of the Council will reply.

(1) Deputation concerning the Mass Release of Balloons

The mass release of balloons and sky lanterns released in Britain are killing birds and sea life here and across the North Sea. Beaches in Europe are littered with thousands of deflated balloons – many from this country. So far more than 50 local councils have agreed to prevent the release of balloons and lanterns and I urge Brighton and Hove City Council to do the same. In the last few years it has grown in fashion to release balloons and sky lanterns at special event, funerals and memorials. In Brighton a number of schools and nursery's release balloons in parks at the end of the school year. The Marine Conservation Society has said that more than 53% of balloon related litter has been found on our beaches this year than in 2015.

The release of balloons is intended to be beautiful and positive but, the reality is when the balloons make their way back down to earth or water, there are serious consequences. The only way to describe them is as litter. Unfortunately, plastic pollution is a real problem and balloons only add to this problem. Balloons are made up of two types of materials:

1. Mylar balloons are composed of synthetic nylon with metallic coating and are non-biodegradable.
2. Latex is widely considered a safe option; however, decomposition can take anywhere from 6 months to 4 years giving plenty of time to cause harm.

Both marine and terrestrial animals mistake balloons as food. Whales, dolphins and seals often eat them as they look like food. Once ingested balloons cause stomach or intestinal blockages, leading to starvation.

Last year a whale that washed up in Norway had plastic waste in its stomach, some of which originated from the UK that had caused it to starve to death. Also, recently a pilot whale was found dying that had over 70 plastic bags in its stomach. The strings attached to balloons can be just as dangerous. Birds become entangled and sea creatures such as seals and dolphins have flippers and fins that get snared and restrict their movement and ability to feed. These entanglements can cause infections, amputations, starvation, drowning and death. The plight of a 3-year-old horse that died after choking on a balloon string was featured on BBC, and there was also a case where 2 swans were entangled together.

On Dutch coastlines campaigners say about 13,000 balloons are washing up every week. Many appear to have come from the U.K, with logos on the balloons which have included the charity bike ride in Birmingham, a hospice in London and a car dealership in Southport, and thousands of McDonalds balloons which are given away daily.

The RSPCA and Civil aviation authority have also spoken out against the release of sky lanterns and balloons and the National Farmers Union have also been calling for a ban on sky lanterns for quite some time.

Spokesperson Theresa Fowler

GREEN GROUP AMENDMENT

REGENCY SQUARE & I360 – PETITION FOR DEBATE

To insert the following recommendations below, as shown in ***bold italics***;

- 2.1 That the petition is noted and ***a report brought*** ~~referred~~ to the Environment, Transport & Sustainability Committee for consideration at its meeting on the 9th October 2018, ***outlining the options to address the issues raised in the petition; and including:***
- ***that officers consult with the petitioners, the Regency Square Area Society and the stakeholders involved in the distribution of the 1% of the i360 ticket revenue earmarked for local regeneration, in any decisions over how the issues raised in the petition can be addressed.***

Proposed by: Cllr Druitt

Seconded by: Cllr Phillips

Recommendation if carried to read:

- 2.1 That the petition is noted and a report brought to the Environment, Transport & Sustainability Committee for consideration at its meeting on the 9th October 2018, outlining the options to address the issues raised in the petition; and including:
- that officers consult with the petitioners, the Regency Square Area Society and the stakeholders involved in the distribution of the 1% of the i360 ticket revenue earmarked for local regeneration, in any decisions over how the issues raised in the petition can be addressed.

WRITTEN QUESTIONS FROM COUNCILLORS

The following questions have been received from Councillors and will be taken as read along with the written answer which will be included in an addendum that will be circulated at the meeting:

(1) Councillor Gibson - Home Conversions:

Please can you provide:

- a) The total number of home conversions over the last 3 years
- b) The number expected to be completed by May 2019
- c) The Number of housing units that will be achieved by the conversion of 43 Manor Hill

Reply from Councillor Meadows – Chair of the Housing & New Homes Committee

For the answer to this question, an assumption has been made that ‘conversion’ means the conversion of sheltered scheme studios to one bedroom flats and the conversion of redundant spaces in buildings and empty commercial space under the hidden homes programme only .

- a) The total number of home conversions over the last 3 years is 70 Units
- b) The number expected to be completed by May 2019 - by May 2019 we expect to complete an addition 7 units, bringing the total completed to 77 units
- c) The Number of housing units that will be achieved by the conversion of 43 Manor Hill – The conversion of 43 Manor Hill will achieve 3 units

(2) Councillor Gibson - Net costs of spot purchase and short term emergency accommodation:

Please can you provide a table setting out for the each years 2013/14 to 2017/8 net costs reported to housing and New Homes committee on 13th of June, a breakdown of each net cost of by each provider (i.e. Helgor, Baron, Colgate and Gray, spot purchase + any others used over these years) along with the number of places for households/individual placements offered by each provider?

Reply from Councillor Meadows – Chair of the Housing & New Homes Committee

Net costs of spot purchase and short term emergency accommodation:

Please can you provide a table setting out for the each years 2013/14 to 2017/8 net costs reported to housing and New Homes committee on 13th of June, a breakdown of each net cost of by each provider (ie Helgor, Baron, Colgate and Gray, spot purchase + any others used over these years) along with the number of places for households/individual placements offered by each provider?

<u>Net costs of spot purchase and short term emergency accommodation</u>	13/14	14/15	15/16	16/17	17/18
Rent and Management fees					
Spot Purchase	345,687	1,002,115	1,321,921	1,793,228	890,966
Baron Homes	1,174,988	1,222,815	2,128,700	3,099,132	3,340,576
Brighton Housing Trust	29,343	0	0	0	0
Cinderella Hotel	22,860	0	0	0	0
Colgate & Gray	0	0	17,880	284,319	302,332
Helgor	566,205	708,239	912,574	875,522	936,685
Nigel Lindsay Kennedy	0	0	0	44,917	70,667
Smile2Live	331,376	347,821	281,781	0	0
Sussex Property LLP	0	0	0	21,600	64,800
Total Rent and Management Fees	2,470,459	3,280,991	4,662,855	6,118,718	5,606,026
Other Costs (such as security cost and removals & storage)	130,577	126,733	198,476	101,382	14,217
Income Collected	-	-	-	-	-
	1,739,056	2,002,605	2,938,846	3,824,354	2,806,522
Net Costs	861,979	1,405,119	1,922,485	2,395,746	2,813,721
Net Income from other Departments for use of units*	-345,535	-365,263	-450,261	-456,994	-45,395
Allocation of New Flexible Homelessness Support Grant **					-
					1,231,791
Net Costs*	516,444	1,039,856	1,472,224	1,938,752	1,536,535

The figures in these tables do not include the council staff time in managing and operating this service.

*In 17/18 £0.570m budget was transferred from Families, Children & Learning (FC&L) and Health & Adult Social Care (HASC) Directorates. This replaces the recharge for these areas.

** In 2017/18, the Government reduced the amount of HB payable by taking out £60 per week per property management fee replacing it with a grant. The allocation of the grant across the different accommodation types has been estimated based on the loss of housing benefits for each form of accommodation. The figure given at Housing Committee on 13th June excluded this grant figure.

(3) Councillor Gibson

For each of the years 2013/4, 2014/15, 2015/16, 2016/17 and 2017/18 please can you provide a breakdown of the net costs/surplus (i.e. net HB income) along with the average number of placement properties provide by each category over each of the years for:

- Properties private sector leased for temporary accommodation (on leases of 10 years or less)

- b) Properties leased to Brighton and Hove Seaside Homes as temporary accommodation
- c) Bed and Breakfast

Reply from Councillor Meadows – Chair of the Housing & New Homes Committee

For each of the years 2013/4, 2014/15, 2015/16, 2016/17 and 2017/18 please can you provide a breakdown of the net costs/surplus (i.e. net HB income) along with the average number of placement properties provide by each category over each of the years for:

- a) Properties private sector leased for temporary accommodation (on leases of 10 years or less)
- b) Properties leased to Brighton and Hove Seaside Homes as temporary accommodation
- c) Bed and Breakfast

a) Private Sector Leased

	13/14	14/15	15/16	16/17	17/18
Lease payments	11,093,952	11,478,170	11,583,950	11,139,348	11,006,360
Other costs such as maintenance and repairs	214,154	433,671	427,549	621,745	826,785
Income (100% Rents less bad debt provision & loss of benefit subsidy)	-	-	-	-	-
	12,521,921	12,302,707	12,594,854	11,740,994	-8,399,323
Net Costs	-1,213,816	-390,866	-583,355	20,100	3,433,822
Net Income from other Departments for use of units*	-56,363	-145,402	-125,434	-23,886	0
Allocation of New Flexible Homelessness Support Grant **					-2,968,209
Private Sector Leased Net Costs*	-1,270,179	-536,268	-708,789	-3,786	465,613

b) Properties Leased to BHSCH

	13/14	14/15	15/16	16/17	17/18
Rents (Agreed 91% payment to BHSCH)	2,590,905	3,378,065	3,630,292	3,950,127	4,241,933
Other Costs (Staff time, repairs, leaseholder charges & Insurance)	357,488	668,155	754,033	894,098	1,066,702
Income (Tenant rents and service charges)	-2,512,838	-3,378,072	-3,628,963	-4,048,478	-4,364,094
Income (Management Fees)	-533,073	-704,476	-768,876	-859,478	-947,390
Net Revenue Costs	-97,517	-36,327	-13,514	-63,730	-2,850

The value of the long term debt as at 31/3/2018, which is repayable when BHSCH has available monies, is £2,053,874

c) Bed & Breakfast and Short Term Accommodation

	13/14	14/15	15/16	16/17	17/18
Total Rent and Management Fees	2,470,459	3,280,991	4,662,855	6,118,718	5,606,026
Other Costs (such as security cost and removals & storage)	130,577	126,733	198,476	101,382	14,217
Income Collected	-1,739,056	-2,002,605	-2,938,846	-3,824,354	-2,806,522
Net Costs	861,979	1,405,119	1,922,485	2,395,746	2,813,721

Net Income from other Departments for use of units*	-345,535	-365,263	-450,261	-456,994	-45,395
Allocation of New Flexible Homelessness Support Grant **	0	0	0	0	-1,231,791
Net Costs*	516,444	1,039,856	1,472,224	1,938,752	1,536,535

d) No of households by type of TA as at 31st March in each given year

Number of households accommodated on 31st March from P1e return to Government	2014	2015	2016	2017	2018
Private sector leased	601	662	776	845	878
Bed and breakfast and other short term accommodation	294	363	386	331	313
Seaside Community Homes as at 31st March	394	416	456	479	499
Total	1289	1441	1618	1655	1690

The figures in these tables do not include the council staff time in managing and operating this service.

*In 17/18 £0.570m budget was transferred from Families, Children & Learning (FC&L) and Health & Adult Social Care (HASC) Directorates. This replaces the recharge for these areas.

** In 2017/18, the Government reduced the amount of HB payable by taking out £60 per week per property management fee replacing it with a grant. The allocation of the grant across the different accommodation types has been estimated based on the loss of housing benefits for each form of accommodation. The figure given at Housing Committee on 13th June excluded this grant figure.

(4) Councillor Wares

On 11th October 2016, ETS Committee approved item 30, Pedestrian Crossing Assessment Priority List. Table 1 identified 10 top locations (an 11th location was added) and in particular crossing 9, Mackie Avenue. The proposed actions stated "implement", the funding source was identified as from the 2016/17 Local Transport Plan (LTP) and the project was noted as requiring no additional funding.

On 29th June 2018, 18 months after the crossing list was approved, the Chair of ETS Committee advised that only 4 of the 11 crossings had been completed and "work is ongoing to..... identify additional sources of funding".

Please could the Chair of ETS confirm the following:-

1. What has happened to the funds allocated in the 2016/17 LTP budget not spent on crossing 3 and 4 on Table 1 and Marine Drive on Table 1A. Crossing 5 was to be funded from s106 monies.
2. Which position is correct, the financial data confirming the available LTP funds for crossing 9 not requiring additional funds upon which the Committee decision to accept the recommendations was made or the Chair of ETS' advice that additional funding to undertake crossing 9 had yet to be found.
3. The timetable to implement crossing 9, Mackie Avenue.

Reply from Councillor Mitchell – Chair of the Environment, Transport & Sustainability Committee

Thank you for your question in relation to pedestrian crossings. I will respond to your points above as follows:

1. The budget allocated within 16/17 for freestanding pedestrian crossings was £115,000, a proportion of this was utilised (£40,700) with the remaining balance allocated to future years. Since this report crossings 3 and 4 (Hangleton Link and Cromwell Road) have been delivered.
2. The budget allocated within 16/17 for freestanding pedestrian crossings was £115,000, a proportion of this was utilised (£40,700) with the remaining balance allocated to 18/19 budget which was £193,000. Of this budget £98,000 was utilised on scheme development and implementation. The budget for 18/19 is currently £151,000 which is intended to cover those schemes identified as priorities including Number 9, Mackie Avenue.
3. We are committed to delivering the Pedestrian Crossing Programme as agreed at ETS Committee within the available and profiled funding, including Mackie Avenue.

The design work for the pedestrian crossing facilities in Mackie Avenue near Ladies Mile Public House is currently underway and it is anticipated that the pedestrian crossing facilities in Mackie Avenue near Ladies Mile Public House will be implemented during the 2019/2020 financial year.

(5) Councillor Deane

Current work by Exeter University shows that effective action being taken against predatory species such as the Asian hornet, which presents a significant threat to our bee population, relies heavily on them being spotted and reported by members of the public. In view of Brighton & Hove's position on the south coast and proximity to Europe where they have become a major problem, what measures are being taken by BHCC along with partner agencies to enable residents to identify such species and to know where to report them..

Reply from Councillor Mitchell – Chair of the Environment, Transport & Sustainability Committee

Given the location of Brighton & Hove, this is a potential landing point for the arrival of new colonising species from the continent, which is an increasingly significant phenomenon with climate change.

Some of these new species could have potentially negative impacts in terms of the environment, people and/or economy hence there is a need for vigilance to report species sightings and take possible action both by professionals and potentially the public too. All species records are actively encouraged from people, for example through The Living Coast Unesco Biosphere programme's website and other communications, to be collected by the council's service

partner, the Sussex Biodiversity Records Centre – ideally through records submitted using the ‘iRecord’ app for smartphones.

With regard to potentially problematic invasive species, there is a national ‘GB non-native species secretariat’ that oversees activity on ‘alert species’ of which there are 5 currently listed including 3 marine species as well as the Asian hornet. People are asked to submit records through a smartphone app like iRecord or there are other specific apps too such as ‘Asian Hornet Watch’ for example.

As the main impact from Asian Hornets would be on the resident bee population, and hence our own fruit crops, response is led by Defra. If we have sightings in Brighton & Hove (here is the relevant page to help with ID <http://www.nonnativespecies.org/alerts/index.cfm?id=4>) . Defra would dispatch bee inspectors from APHA National Bee Unit. The bee inspectors would set up a monitoring zone with traps to trace the focus of the activity and destroy the nest when found.

Yes, our pest control officers are trained to identify but we wouldn’t destroy as it’s important that the response is nationally coordinated rather than dealt with on a local level.

(6) Councillor Mac Cafferty - Council Tax Protocol

In areas where UC has been rolled out, demand for food banks has increased by 52%; while of the 498 Households on Universal Credit in the city 68% are in rent arrears.

Universal Credit (UC) is now live in Brighton and Hove. A person on UC can also claim Council tax reduction separately, and CTR entitlement is based on their UC award. However the nature of some of the language used in council tax collection letters can leave some of our residents afraid of engagement with the Council.

Council tax arrears is now the most common debt issue Citizens Advice help people with. Citizens Advice is calling on councils to commit to fair and effective debt collection around Council Tax and has set up a council tax protocol with the Local Government Association.

The protocol is already signed by 56 councils around the country and asks that Councils implement a range of proposals, including that they:

- do not use enforcement agents where a resident receives council tax support;
- publish their policy on residents in vulnerable circumstances;

Would the Administration please consider signing up to the protocol also?

<https://www.citizensadvice.org.uk/Global/CitizensAdvice/campaigns/Council%20Tax/Citizens%20Advice%20Council%20Tax%20Protocol%202017.pdf>

Reply from Councillor Hamilton – Deputy Chair (Finance) of the Policy, Resources & Growth Committee

We had previously considered signing the protocol as our Council Tax collection principles and processes closely aligned to the protocol's standard. However we held back pending the introduction of Universal Credit and a softening of some of the definitions around vulnerability which we could inhibit our approach to providing a full welfare support service. The recently updated protocol appears to go a considerable way towards addressing these concerns. It is being considered by the Corporate Debt Board, an officer group that covers all areas of debt collection in the Council, as part of the work to update the council's debt policies.

The protocol actually states that councils should 'consider matters carefully and determine whether to pass to Enforcement Agents, based on individual circumstances of case'. This is in keeping with the current approach of the council tax service where Enforcement Action is very much a last resort, but ultimately it does on occasion take place.

Council19th July 2018**Agenda Item 21**

Brighton & Hove City Council

Subject:	Review of the Constitution – Extract from the proceedings of the Policy, Resources & Growth Committee meeting held on the 12 July 2018		
Date of Meeting:	19 July 2018		
Report of:	Executive Lead Officer for Strategy, Governance & Law		
Contact Officer:	Name:	Lisa Johnson	Tel: 01273 291228
	E-mail:	lisa.johnson@brighton-hove.gov.uk	
Wards Affected:	All		

FOR GENERAL RELEASE***Action Required of Council:***

To receive the item referred from the Policy, Resources & Growth Committee for decision:

Recommendations:

- (1) That the proposed changes to the Council's Constitution, recommended in paragraph 2. 2 of the report be approved and adopted and come into immediate effect;
- (2) That the changes proposed in paragraph in paragraphs 4.2 to 4.8 and Appendix 2 to the report come into force once Field Officers have been formally appointed and have completed their induction and relevant training;
- (3) That the proposed changes to the Council's Constitution set out at paragraphs 4.9 and appendix 3 (Council Procedure Rules but without the changes to paragraph 9.9, this being referred back to the Constitutional Working Group for consideration) and paragraphs 4.11 to 4.12 and appendix 4 (Code of Conduct for Employees), as well as those in paras 4.13 to 4.15 and appendix 5 (Terms of Reference of the Conservation Advisory Group) to the report be approved; and
- (4) That the Chief Executive and Monitoring Officer be authorised to take all steps necessary or incidental to the implementation of the changes agreed by full Council, and that the Monitoring Officer be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes.

BRIGHTON & HOVE CITY COUNCIL
POLICY, RESOURCES & GROWTH COMMITTEE

4.00pm 12 JULY 2018

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillors Yates (Chair), Hamilton (Deputy Chair), Janio (Opposition Spokesperson), Mac Cafferty (Group Spokesperson), Bell, Daniels, Gibson, Mitchell, Peltzer Dunn and Wealls.

PART ONE

39 REVIEW OF THE CONSTITUTION

39.1 The Committee considered the report of the Executive Lead Officer for Strategy Governance & Law, which set out the proposed changes to the Council's Constitution.

39.2 The Executive Lead Officer for Strategy Governance & Law said that there was an officer correction to recommendation 2.2, as follows:

1. Delete reference to paragraph 4.10 in recommendation 2.2
2. Delete the additional words inserted in paragraph 9.9 of Appendix 3 relating to oral questions and add that this issue is referred back to the Constitutional Working Group.)
3. The amended recommendation 2.2 to read:
*2.2 That the Policy, Resources & Growth Committee recommends to full Council the proposed changes to the Council's Constitution set out at paragraphs 4.9 and 4.10 and appendix 3 (Council Procedure Rules **but without the changes to paragraph 9.9, this being referred back to the Constitutional Working Group for consideration**) and paragraphs 4.11 to 4.12 and appendix 4 (Code of Conduct for Employees), as well as those in paras 4.13 to 4.15 and appendix 5 (Terms of Reference of the Conservation Advisory Group).*

The proposed change to paragraph 9.9 of the Council Procedure Rules had not been agreed by the Constitutional Working Group, and therefore it was suggested that it be removed from this report and referred back to that Group for consideration.

39.3 Councillor Wealls referred to the direct delegations to Field Officers and asked if they would be in a position to enforce cycling on the seafront esplanade, and if that was within their powers which part of the List of Delegation would it come under.

- 39.4 The Executive Lead Officer for Strategy Governance & Law said he couldn't find the exact section, but the intention was to give Field Officers the maximum delegated powers, but what powers they enforced would depend on the relevant service director giving authorisation.
- 39.5 Councillor Daniels (Chair of Neighbourhoods, Inclusion, Communities and Equalities Committee), said the Field Officers would be a small team of highly trained enforcement officers who would focus on reducing the problems for communities in complex cases where there was an overlap of issues. For example, there could be case where there was an anti-social incident involving a noisy neighbour but there could also be concerns over whether the property had the correct licence or planning permission etc. The Field Officer would be able to investigate all the issues which would free up the time of specialist regulatory officers. The intention of the Field Officer role was to deal with complex cases rather than be an additional 3GS officer, and so while they would have the power to enforce cycling on the esplanade, and would be expected to do so if they witnessed it, the intention was that they would be involved in more complex case.
- 39.6 Councillor Bell asked for clarification that the role of Field Officers would be in addition to current provision rather than a replacement.
- 39.7 The Executive Director Economy, Environment & Culture confirmed that they would be in addition.
- 39.8 The Committee agreed the officer correction to the recommendations.
- 39.9 **RESOLVED:**

- (1) That the changes proposed in paragraph 2.1 Appendix 1 to the report come into force immediately following their approval by Policy Resources and Growth Committee, and
- (2) That the recommendations set out at paragraph 4.1 and appendix 1 (updates and revisions to the Scheme of Delegations – general) and paragraphs 4.2 to 4.8 and appendix 2 (updates and revisions to the Scheme of Delegations – Field Officers) be approved.

RESOLVED TO RECOMMEND:

- (1) That the proposed changes to the Council's Constitution, recommended in paragraph 2. 2 of the report be approved and adopted and come into force with immediate effect;
- (2) That the changes proposed in paragraphs 4.2 to 4.8 and Appendix 2 to the report come into force once Field Officers have been formally appointed and have completed their induction and relevant training;
- (3) That the proposed changes to the Council's Constitution set out at paragraphs 4.9 and appendix 3 (Council Procedure Rules but without the changes to paragraph 9.9, this being referred back to the Constitutional Working Group for consideration)

and paragraphs 4.11 to 4.12 and appendix 4 (Code of Conduct for Employees), as well as those in paras 4.13 to 4.15 and appendix 5 (Terms of Reference of the Conservation Advisory Group) to the report be approved; and

- (4) That the Chief Executive and Monitoring Officer be authorised to take all steps necessary or incidental to the implementation of the changes agreed by full Council, and that the Monitoring Officer be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes.

Council19th July 2018**Agenda Item 22(A)**

Brighton & Hove City Council

Subject: City Environmental Management Modernisation Programme Update – Extract from the proceedings of the Policy, Resources & Growth Committee meeting held on the 12 July 2018

Date of Meeting: 19 July 2018

Report of: Executive Lead Officer for Strategy, Governance & Law

Contact Officer: Name: Lisa Johnson Tel: 01273 291228

E-mail: lisa.johnson@brighton-hove.gov.uk

Wards Affected: All

FOR GENERAL RELEASE***Action Required of Council:***

To receive the item referred from the Policy, Resources & Growth Committee for information:

Recommendations: That the report be noted.

BRIGHTON & HOVE CITY COUNCIL
POLICY, RESOURCES & GROWTH COMMITTEE

4.00pm 12 JULY 2018

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillors Yates (Chair), Hamilton (Deputy Chair), Janio (Opposition Spokesperson), Mac Cafferty (Group Spokesperson), Bell, Daniels, Gibson, Mitchell, Peltzer Dunn and Wealls.

PART ONE

40 CITY ENVIRONMENTAL MANAGEMENT MODERNISATION PROGRAMME UPDATE

- 40.1 The Committee considered the report of the Executive Director Economy, Environment & Culture which provided an update on the projects being undertaken as part of the City Environmental Management (CEM) Modernisation Programme.
- 40.2 Councillor Wealls asked for assurance that the Big Belly bins would be rolled out as far as possible where the marginal cost equalled the marginal saving. The Executive Director Economy, Environment & Culture said that under the Capital Programme agreed at Budget Council this year there was funding to roll out further Big Belly bins.
- 40.3 Councillor Wealls asked if the communal recycling bins would be rolled out as far as practically possible. The Executive Director Economy, Environment & Culture said that the Authority would look at providing additional bins, but there would be consultation with all interested parties before any decision was taken.
- 40.4 Councillor Wealls wanted to ensure that communal recycling was being taken as far as possible. The Executive Director Economy, Environment & Culture said that the next phase of the modernisation programme would be to look at improving the balance of on-street recycling/waste collection and communal recycling and there may be opportunity to do more, but ultimately it would be a decision for Committee.
- 40.5 Councillor Gibson referred to Table 1, which set out the commercial waste costs and income during 216/17 and 2017/8, and asked if allowance had been made for depreciation of the cost of vehicles had been included, and whether the figure of £160k which had been accrued and due to be billed should be included in the 'income' figure for the year it had been apportioned to. The Executive Director Economy, Environment & Culture said the depreciation cost of vehicles had been included, and the cost of purchasing and maintaining those vehicles would be included in any business case.

With regard to the £160k, one area identified for improvement was the invoicing systems in place hence the accruals listed in the table.

- 40.6 Councillor Bell thanked the workforce in City Clean and the other agencies involved in waste collection, and appreciated the work they were doing. Residents were looking assurances that things would improve, and that there would be actual changes taking place.
- 40.7 Councillor Mitchell said the purpose of the report was to pull together and exemplify the support which had been going into a complex organisation which was working under huge pressure, and to look at income generating components which were needed to protect the front line services. The changes already implemented were making a difference. There had been problems with service delivery which had been caused by a number of issues such operational difficulties or access problems etc and this report set out what measures were being taken to address those issues and provide a better service to residents.
- 40.8 Councillor Mac Cafferty said that there had been problems with waste collection and he had received many complaints from residents. He said that he would support the recommendations, but was concerned that community confidence in the service was ebbing away.
- 40.9 Councillor Janio noted that this report provided an update to the CEM Modernisation Programme, and suggested it would have been useful if the initial programme had come to this committee first. He said that Digital First was going very well, and the improvements to the website etc were very good. He suggested that a report on business improvements being undertaken needed to go to the Environment, Transport and Sustainability (ETS) Committee as a separate item rather than as part of the CEM Modernisation Programme so they could be fully discussed, and if money were needed that a report then come back to this committee for consideration. With regard to commercial waste he had been concerned that the Council would undercut other providers and by so doing put them out of business and then create a monopoly for that service and put prices up. That had happened with the collection of garden waste, and he asked for assurance that the Council would not suddenly increase their prices for that service. The Executive Director Economy, Environment & Culture said that the Council wanted to provide a good service, and there had been no price increase this year, and if there were it would be need to be considered by the ETS Committee.
- 40.10 The Chair recognised the hard work of officers, and said the programme was about the operational delivery of services rather than a significant policy change.
- 40.11 Councillor Hamilton referred to the roll out of wheelie bins, and noted that there was an area in South Portslade where residents were still using black boxes and asked when they would be provided with wheelie bins. The Executive Director Economy, Environment & Culture said that they were currently auditing those areas where wheelie bins had been rolled out to ensure they were the most appropriate type of containers for those streets, and once that had been done they would look at other areas in the city.

40.12 **RESOLVED:-**

- (1) That the progress made on the delivery of the City Environment Modernisation Programme through the projects described in Section 3 of the report be noted; and
- (2) That the actions taken following a requested internal audit of the commercial waste service as set out in paragraphs 3.7.1 to 3.7.3 and requests that a further report, setting out options and a full business case for growth of the commercial waste service, be presented to October 2018 Environment, Transport & Sustainability (ETS) Committee be noted.

Subject:	City Environmental Management – Modernisation Programme Update		
Date of Meeting:	12th July 2018		
Report of:	Executive Director for Economy, Environment & Culture		
Contact Officer:	Name:	Jo Yule	Tel: 01273 296197
	Email:	jo.yule@brighton-hove.hov.uk	
Ward(s) affected:	All		

FOR GENERAL RELEASE

1. PURPOSE OF REPORT AND POLICY CONTEXT

- 1.1 Many of the city council’s City Environmental Management (CEM) services (which include City Clean and City Parks) have in recent months been under increased scrutiny having introduced new commercial services and made a number of operational changes to manage budget reductions. These services have an integral role in resident, business and visitor perceptions of Brighton & Hove and are absolutely fundamental to the success and attraction of the city.
- 1.2 This report provides an update on the projects being undertaken as part of the City Environmental Management (CEM) Modernisation Programme, a corporate change programme that is designed to deliver improvements to service delivery whilst managing reductions to the service budget. The purpose of the CEM Modernisation Programme is to develop a sustainable future for the service in Brighton & Hove in the context of reducing council budgets, whilst improving service performance, customer satisfaction, and expanding the service offer. A summary of each project that is delivered through the CEM Modernisation Programme is set out in Section 3.
- 1.3 The report also provides an update on City Clean’s commercial waste and recycling service, and requests that a further report is brought back to Environment, Transport & Sustainability committee with business case options for the further growth of the commercial waste service.

2. RECOMMENDATIONS:

- 2.1 That the Policy, Resources & Growth Committee notes the progress made on the delivery of the City Environment Modernisation Programme through the projects described in Section 3.
- 2.2 That the Policy, Resources & Growth Committee notes the actions taken following a requested internal audit of the commercial waste service as set out in paragraphs 3.7.1 to 3.7.3 and requests that a further report, setting out options and a full business case for growth of the commercial waste service, be

presented to October 2018 Environment, Transport & Sustainability (ETS) Committee.

3. CONTEXT/ BACKGROUND INFORMATION

3.1 The City Environmental Management services have an integral role in resident, business and visitor perceptions of Brighton & Hove and are absolutely fundamental to the success and attraction of the city. Many of the CEM services are statutory and in recent months have been under a lot of scrutiny, particularly City Clean's waste and recycling services. The service has been through a challenging period and there have been significant budget reductions which have led to a number of major services changes.

3.2 During 2016 and 2017, two new services were introduced in order to generate income through commercial waste and garden waste collections and there were significant changes to domestic waste and recycling through the roll out of communal bins and wheeled bin recycling.

3.3 In January 2018, a review of these service changes identified that their roll out had caused some impacts upon service delivery, customer satisfaction and business continuity, and that, in order for the new services to be fully implemented, there was a need for additional corporate support to deliver the necessary improvements to the services and allow them to settle.

3.4 These short term corporate resources are supporting programme delivery, contract management and business support and were made available via the corporate modernisation fund. They are designed to provide short term 'spend to save' support to service transformation in the context of the need to deliver budget reductions. The corporate modernisation resources were deployed in February 2018 in order to support delivery of the necessary service improvements, the detail of which is below.

3.5 The objectives of the CEM Modernisation Programme are to:

- Develop and embed systems and processes to allow customers to contact the service effortlessly
- Develop and embed systems and processes to allow officers to respond quickly and effectively
- Establish clear lines of accountability, supported by effective performance management
- Create a culture that will benefit customers and officers and support new ways of working
- Establish mechanisms to review and learn from areas of poor performance to prevent repeat complaints
- Provide assurance the service is meeting its health and safety requirements
- Identify further opportunities for income generation to support the services

3.6 CEM Modernisation Programme Overview

3.6.1 An HR Business Partner has been seconded into the CEM Service to support the modernisation programme and work with the City Clean management team on

improving engagement with front line staff, working with management to improve management practices, and supporting collaborative working with other teams and Trade Union colleagues. Improvements are being made to 121 and Personal Development Plans (PDP) sessions and attendance management is being improved in partnership with Public Health and local union reps through the introduction of nurse led health checks for front line staff.

3.6.2 Business Process reviews are underway to identify improvements to the operation of the City Clean service. The Digital First Programme has been supporting the City Clean service and identified a number of digital improvements that can be made to the service through the introduction of technology with the aim of improving the real time flow of information, giving better information to customers and freeing up capacity with the contact centre. Improvements to date include:

- improved workflows for street-cleansing case management;
- customers can lookup collection days and report missed collections for refuse, recycling and garden waste online;
- improved customer journeys on the new mobile-friendly BHCC website;
- developing tools for better information flow between teams - towards real time dataflows;
- residents can now order bins online and are informed about the suitability of available containers depending on their street and the occupants of their household.

3.7 Commercial Waste

3.7.1 City Clean provides a commercial waste and recycling service to businesses and schools within Brighton & Hove. This service has been in operation since 2016 and provides opportunities for the council to generate income and deliver savings. The service also contributes to an increase in recycling rates for the city and helps to educate local businesses around the benefits of recycling.

3.7.2 A recent internal audit highlighted the need for an up to date and fully costed business case to reflect the changes to the commercial services introduced since ET&S Committee gave initial approval in 2015/16. The City Clean service is currently reviewing the commercial waste service business case following the first full year of operation of the service. With the support of a Contracts Manager from the Corporate Procurement Team, operational and business processes and procedures are being reviewed and improvements are being introduced to invoicing systems. All customers are being moved to direct debit payments with options being considered for advance payment of any additional waste that customers would like collected.

3.7.3 A summary of the costs and income generated through the commercial waste service during 2016/17 and 2017/18 are summarised in table 1 below. The expansion of the commercial waste service forms part of the council's Integrated Service and Financial Plans and aims to contribute to supporting the service to manage budget reductions agreed through the budget process. Further work on processes and costings is required before the revised business case relating to the future growth of the service is reported to a future ET&S Committee to ensure

that any financial risks associated with the expansion of relatively new services are fully considered.

Table 1. Commercial waste costs and income during 2016/17 and 2017/18

Commercial Waste Costs (capital and revenue) and income		
	<i>Year 1</i>	<i>Year 2</i>
<i>Capital costs</i>	2016/2017 Actual £'000	2017/2018 Actual £'000
<i>Vehicles</i>	88	
<i>Bin purchases</i>	169	
<i>Total</i>	257	
<i>Revenue costs</i>		
<i>Costs</i>	0	751
<i>Income</i>	0	-765
<i>Total</i>	0	-14
<p><u>Notes regarding the 2017/18 surplus of £14k</u></p> <ul style="list-style-type: none"> • Costs in 2017/18 included £89k for the cost of replacement bins. • Costs exclude £17k for skip collection to schools. • If these costs are included a revised position for 2017/18 is a surplus of circa £120k. <p><u>Notes regarding the 2017/18 income of £765k</u></p> <p>This is made up of the following:</p> <ul style="list-style-type: none"> • £371k recovered from internal commercial waste services (to schools and property services) • £234k recovered from external customers • £160k has been accrued and is due to be billed 		

3.7.4 The revised business case will consider opportunities to grow the commercial waste service. The commercial waste service generated a small net surplus income in 2017-18 and if the service is stabilised and developed, has the opportunity to generate a higher value of additional income in future years. The overall strategy will include identifying new customers and revising the existing pricing structure whilst being financially sustainable and competitive in the market. The business case is also considering the creation of a business unit dedicated to managing the commercial waste service and other commercial activities to ensure that income streams within City Clean are maximised.

3.7.5 It is recommended that a further report is brought to ET&S Committee in October 2018 with the updated business case including opportunities and projections to grow the commercial waste service.

3.8 Garden Waste service improvements

3.8.1 In 2015/16 a business case was developed and approved at ET&S Committee to introduce a chargeable garden waste service for residents in Brighton & Hove. The service provides a way for residents to compost their garden waste, complementing home composting community composting and services provided at the Household Waste Recycling Sites (HWRSs). Since the service was introduced, 7,400 residents have signed up to the service and this continues to increase year on year.

3.8.2 The business case was developed to ensure the charge of £52 per annum to each resident signing up to the service covers the cost of the scheme. A review of the original business case has been undertaken and a number of recommendations have been made in relation to income reconciliation and budget monitoring. These recommendations are currently being implemented through the CEM Modernisation Programme.

3.8.3 Given the ongoing popularity of this service, work is underway to ensure that within any potential further expansion, the unit costs for the service will keep pace with costs. The service has recently reviewed the garden waste collection routes and has reshaped these rounds to provide a more effective and efficient service through route optimisation and to improve the overall performance of the service.

3.8.4 Alongside this, a number of business improvement activities have taken place to improve the end to end business process and ensure it is supported and managed sufficiently. Online calendars have been uploaded to the website allowing residents to check their collection days and work is continuing with support from the Digital First Programme to improve the customer interface and back office function for this service. This includes the introduction of a new system to manage the renewal of annual subscriptions and recurring payments to remove the significant time it takes to chase up customers for renewals, and improved reporting tools for staff running the service.

3.9 Further roll out of communal bins

3.9.1 In 2016, ET&S Committee agreed permission to consult on the rollout of communal bins in three regency squares and for streets which had kerbside black bag collections. Committee approved the implementation of communal bins in three of the four areas, with further consultation required for the fourth area. These four projects, including bin allocation, resident communication, bin delivery and implementation have been progressed as one of the projects within the CEM Modernisation Programme.

3.9.2 The roll out of communal bins to Palmeira Square, Adelaide Crescent, Brunswick Square and Brunswick Terrace were completed on time earlier this year with outstanding issues being dealt with in response to feedback from residents and

ward councillors. Communal bins have also been rolled out in Viaduct Road and Beaconsfield Road.

3.9.3 Consultation took place in April 2018 with the residents of Arundel Terrace, Chichester Terrace, Lewes Crescent and Sussex Square on the location of communal bins. The results were presented to ET&S Committee on 26 June 2018 which agreed to the communal bins being introduced in the locations that had been identified through the consultation process.

3.10 Recycling Wheeled Bins roll out

3.10.1 In 2016, ET&S Committee agreed the rollout of recycling wheelie bins across the city. This project was part completed in 2017, with the remaining roll out of recycling bins completed as part of the CEM Modernisation Programme.

3.10.2 During April 2018, recycling wheeled bins were rolled out to properties in the Moulsecomb & Bevendean, Hollingdean & Stanmer and Hanover & Elm Gove areas of the city.

3.10.3 A review is now taking place of the wheelie bins that were rolled out during 2017, which each round being audited to ensure each street has the most appropriate type of containment. Following this review, further changes will be made as required in consultation with staff and trade unions.

3.10.4 The Digital First Programme has been working to improve the systems for ordering and delivery of new bins and boxes. Residents can now order recycling bins; ordering is restricted according to what is authorised for a given road and is based upon the on ongoing street audits. The aim of the new approach is to prevent duplicate orders, help customers pick the most suitable container for them, whilst automatically communicates to crews when customers are waiting for a container.

3.11 Round restructures

3.11.1 There has been an increase in missed collections for refuse and recycling over last year. Two recycling rounds have recently been restructured to improve service delivery and ensure the optimisation of resources. These changes may take time to bed down and further improvements will be introduced in consultation with staff and trade unions as part of the further delivery of the CEM Modernisation Programme.

3.12 Next steps

3.12.1 A key next step for the CEM Modernisation Programme is to continue to work with staff and trade union to research and deploy digital solutions for improving service delivery, with support from the Digital First Programme. This will include exploring street-cleansing case management, providing real time data from collections crews via in-cab technology, and introducing contact forms that route customers to appropriate forms on the website rather than encouraging them to phone the contact centre i.e. to channel-shift from phone to digital.

3.12.2 A feasibility study is being undertaken to identify a digital back office system for the management of the commercial waste end to end business process. Any new digital systems will be introduced in conjunction with an appropriate level of staff engagement and training.

4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS

4.1 Doing nothing and not introducing the CEM Modernisation Programme would mean that the service does not have a systematic approach to managing the number of projects that are required to improve service delivery, and resident satisfaction.

4.2 The option of stopping the new commercial waste and garden waste services is not considered an option as they form part of the strategy for generating new income to manage reductions in service budgets.

4.3 As part of the development of the Modernisation Programme, the service was reviewed and projects were identified on the basis of prioritising areas where the service needed support to improve performance, efficiency and customer satisfaction.

4.4 Over the coming months the service will also be working towards other priority areas.

5. COMMUNITY ENGAGEMENT & CONSULTATION

5.1 Garden Waste

In 2015, a small scale online survey was carried out to gauge the level of interest in the service. 24.5% of respondents said they would sign up to the service, with 27.4% indicating they would possibly sign up. No further consultation has taken place since, but this is an “opt-in” service which residents have the choice to sign up to or not. In 2017, 70% of customers stated they were either “very happy” or “fairly happy” with the standard of customer service they received.

5.2 Rollout of communal bins

Consultation has taken place with all residents affected by the rollout of communal containment in relation to the situation of bins. This feedback has been used to determine the final locations. We continue to welcome feedback from residents following these changes. Their feedback, along with our monitoring arrangements, means emptying can be adjusted according to their usage.

5.3 Recycling wheeled bins roll out

All residents are written to in advance of changes to how their recycling is collected.

5.4 Round restructures

All residents are written to in advance of changes to their collection day.

6. CONCLUSION

- 6.1 This report provides Policy, Resources & Growth Committee with an update on the City Environment Modernisation Programme which is designed to deliver a number of service improvements to City Environmental Management (City Clean and City Parks) services.
- 6.2 With some additional corporate support from the corporate modernisation programme, a project team has been set up to deliver a number of key business improvement processes which include, but are not limited to, a review of the commercial waste business plan.
- 6.3 A revised business case for the commercial waste will be presented to ET&S Committee in October. The business case will help the service to determine a strategic direction and provide a basis on which to plan the growth of the business, with the aim of delivering additional income to contribute to the budget reductions set out within the CEM budget. The creation of a dedicated business unit will also be considered to enable the service to monitor and manage the commercial waste service more efficiently.
- 6.4 Progress is being made on all aspects of the CEM Modernisation Programme as detailed in the report and work continues to ensure the projects and services are meeting the needs of customers.

FINANCIAL & OTHER IMPLICATIONS:

7. Financial Implications:

- 7.1 There are financial risks associated with both the continuation and the expansion of relatively new services (garden waste and commercial wastes collection). As the report sets out, further work on processes and costings is required and will be reported to Committee as part of a revised business case.
- 7.2 The commercial waste service generated a small net income in 2017-18 and, if the service is stabilised and developed, has the potential to generate a higher value of additional income in future years. The expansion of the commercial waste service forms part of the Integrated Service and Financial Plans and this will be reported as part of the budget process and within the TBM reporting timetable.
- 7.3 The table attached at paragraph 3.7.3 for Commercial Waste reports forecast figures for 2018/19 onwards and these are dependent on the take up of new customers. The expansion of the service was temporarily suspended for 2018/19 pending a backlog in charging for existing work. It is predicted that the service will commence the take up of new customers from July 2018 and income projections from the expansion of the service will need to be monitored and reported as part

of the TBM process. Income projections include internally recharged collections as well as external trade collections.

- 7.4 Currently internal income is lower than projected and this is reported in the TBM2 Report to this committee. Further work is also required to establish the disposal costs associated with commercial waste which is currently higher than budgeted for and this has been reported in the TBM2 Report to this committee. Further testing will also be required on the pricing that are charged to ensure that they remain competitive and also encourage new business. This work may impact on the surplus projected for the service in the current and future years. This will be reported back to ET&S Committee in October as part of a revised business case.

Finance Officer Consulted: Name Rob Allen

Date: 02/07/18

8. Legal Implications:

- 8.1 The Council has powers to specify and provide the type of receptacles to be used for depositing waste for collection and may also require particular locations, including the highway, to be used.
- 8.2 The council has the power to collect commercial waste under s45(1)(b) of the Environmental Protection Act 1990. The council has a duty to collect commercial waste if requested to do so and has the power to charge a 'reasonable' fee for the service. 'Reasonable' does not mean costs recovery only and can be at the prevailing market rate, or higher.
- 8.3 The Council is permitted to charge for garden waste collection pursuant to the Controlled Waste (England and Wales) Regulations 2012.

Lawyer Consulted:

Alice Rowland

Date: 22/06/2018

9. Equalities Implications:

- 9.1 Any resident unable to easily access refuse or recycling services can apply for an assisted collection. This has been advertised on all literature sent out in relation to communal bin rollout, recycling wheelie bin rollout, round restructures and garden waste collections.
- 9.2 City Clean commercial waste services will be available to all businesses in the city, and there are a range of other providers of this service. There are no equality implications identified.

10. Sustainability Implications:

- 10.1 The Commercial waste service offer collections for recycling, including glass as well as trade waste disposal. The continuation of this service will contribute to the increase in recycling rates for the city and help to educate local businesses around the benefits of recycling and ways to improve the local street scene.
- 10.2 The garden waste scheme has increased the recycling rate by approximately 1.1%.

Any Other Significant Implications:

None

SUPPORTING DOCUMENTATION

Appendices:

1. None

Documents in Members' Rooms

1. None

Background Documents

1. None

Council	Agenda Item 23 (2)
19 th July 2018	Brighton & Hove City Council

GREEN GROUP AMENDMENT

UNPAID TRIAL SHIFTS

To insert the following recommendations below, as shown in ***bold italics***;

This Council resolves:

- (1) To request that the Chief Executive asks officers to work in collaboration with ***the Brighton & Hove Economic Partnership, Brighton & Hove Chamber of Commerce, Tourism Alliance, local industry traders associations***, trade unions and organisations representing young people, to ~~develop a plan to end~~ ***gain information and understanding of the scale and nature of*** unpaid trial shifts in the City of Brighton and Hove and bring a report to an appropriate meeting of the Policy, Resources & Growth Committee ***outlining options to end the practice in the city.***
- (2) ***To ask the Chief Executive to write to the Secretary of State for Business, Energy and Industrial Strategy, requesting that the Government seek to end the practice of unpaid trial shifts***

Proposed by: Councillor Druitt

Seconded by: Cllr Mac Cafferty

Recommendation if carried to read:

This Council resolves:

- (1) To request that the Chief Executive asks officers to work in collaboration with the Brighton & Hove Economic Partnership, Brighton & Hove Chamber of Commerce, Tourism Alliance, local traders associations, trade unions and organisations representing young people, to gain information and understanding of the scale and nature of unpaid trial shifts in the City of Brighton and Hove and bring a report to an appropriate meeting of the Policy, Resources & Growth Committee outlining options to end the practice in the city.
- (2) To ask the Chief Executive to write to the Secretary of State for Business, Energy and Industrial Strategy, requesting that the Government seek to end the practice of unpaid trial shifts

Council	Agenda Item 23(2)
19 th July 2018	Brighton & Hove City Council

NOTICE OF MOTION

UNPAID TRIAL SHIFTS

CONSERVATIVE GROUP AMENDMENT

That the motion be amended to delete the words as struck through and insert those shown in ***bold italic***.

This Council resolves:

To request that the Chief Executive asks officers to work in collaboration with local industry bodies, trade unions and organisations representing young people, to develop a plan to end unpaid trial shifts in the City of Brighton and Hove and bring a report to an appropriate meeting of the Policy, Resources & Growth Committee. ***The report should include a proposal for a wide consultation across all private, public and voluntary sector organisations.***

Proposed by: Cllr Steve Bell

Seconded by: Cllr Garry Peltzer Dunn

Recommendation if carried to read:

This Council resolves:

To request that the Chief Executive asks officers to work in collaboration with local industry bodies, trade unions and organisations representing young people, to develop a plan to end unpaid trial shifts in the City of Brighton and Hove and bring a report to an appropriate meeting of the Policy, Resources & Growth Committee. The report should include a proposal for a wide consultation across all private, public and voluntary sector organisations.

NOTICE OF MOTION**PRESTON PARK STATION****CONSERVATIVE GROUP REVISION**

That the motion be revised to delete the words as struck through and insert those shown in ***bold italic***.

This Council resolves to:

Requests the Chief Executive to write ~~Nick Brown~~ ***Patrick Verwer*** (COO Govia Thameslink Railway), and John Halsall (Route Managing Director Network Rail South East) calling for immediate action to provide the following:

- (1) Detail the process by which they assess passenger numbers using Preston Park Station. Detail the decision making process that has led to a reduction in services, and clarification about the changes to the levels of service/ number of trains that stop at Preston ***Park Station*** ~~introduced in the new timetable from 20th May 2018,~~ compared to the ~~previous~~ timetable ***prior to 20th May 2018.***
- (2) Implement a timetable that enables commuters to travel frequently, and without extraordinarily long journey / waiting times between Preston Park Station and London.
- (3) Increased investment at Preston Park Station to provide first class facilities to ensure passenger safety, comfort and convenience.

Proposed by: Cllr Geoffrey Theobald

Seconded by: Cllr Nick Taylor

Recommendation if carried to read:

This Council resolves to:

Requests the Chief Executive write to Patrick Verwer (COO Govia Thameslink Railway), and John Halsall (Route Managing Director Network Rail South East) calling for immediate action to provide the following:

- (1) Detail the process by which they assess passenger numbers using Preston Park Station. Detail the decision making process that has led to a reduction in services, and clarification about the changes to the levels of service/ number of trains that stop at Preston Park Station compared to the timetable prior to 20th May 2018.
- (2) Implement a timetable that enables commuters to travel frequently, and without extraordinarily long journey / waiting times between Preston Park Station and London.

(3) Increased investment at Preston Park Station to provide first class facilities to ensure passenger safety, comfort and convenience.

**NOTICE OF MOTION
GREEN GROUP AMENDMENT**

PRESTON PARK STATION

To add the following recommendation, as shown in ***bold italics*** below:

This Council resolves to:

(1) Request the Chief Executive write to Nick Brown (COO Govia Thameslink Railway), ***Jo Johnson MP (Minister of State for Transport)*** and John Halsall (Route Managing Director Network Rail South East) calling for immediate action to provide the following:

- Detail the process by which they assess passenger numbers using Preston Park Station. The decision making process that has led to a reduction in services and clarification about the changes to the levels of service / number of trains that stop at Preston introduced in the new timetable from 20th May 2018, compared to the previous timetable.
- Implement a timetable that enables commuters to travel frequently, and without extraordinarily long journey / waiting times between Preston Park Station and London; ***including consideration of reinstating the previous levels of Preston Park services as a minimum – and further, no gaps of more than 15 minutes in peak time services; 4 Gatwick Express trains per hour to Victoria; off peak/weekend service minimum half hourly, and other measures to improve the service as set out by Preston Park Train Campaign***
- Increased investment at Preston Park Station to provide first class facilities to ensure passenger safety, comfort and convenience.
- ***A further analysis of usage at all the city's railway stations, with the view to ensuring sufficient services are provided.***
- ***A further assurance that Govia Thameslink will ensure swift compensation for passengers affected by recent disruption.***

(2) ***Request the Chief Executive write to Chris Grayling, Secretary of State for Transport to urge the Government to strip GTR of its Thameslink and Southern franchises, bring these into transparent and accountable public hands, and take immediate steps to restore services, reduce overcrowding and improve reliability.***

Proposed by: Cllr Leo Littman

Seconded by: Cllr West

Recommendation if carried to read:

This Council resolves to:

- (1) Request the Chief Executive write to Nick Brown (COO Govia Thameslink Railway), Jo Johnson MP (Minister of State for Transport) and John Halsall (Route Managing Director Network Rail South East) calling for immediate action to provide the following:
 - Detail the process by which they assess passenger numbers using Preston Park Station. The decision making process that has led to a reduction in services and clarification about the changes to the levels of service / number of trains that stop at Preston introduced in the new timetable from 20th May 2018, compared to the previous timetable.
 - Implement a timetable that enables commuters to travel frequently, and without extraordinarily long journey / waiting times between Preston Park Station and London; including consideration of reinstating the previous levels of Preston Park services as a minimum – and further, no gaps of more than 15 minutes in peak time services; 4 Gatwick Express trains per hour to Victoria; off peak/weekend service minimum half hourly, and other measures to improve the service as set out by Preston Park Train Campaign.
 - Increased investment at Preston Park Station to provide first class facilities to ensure passenger safety, comfort and convenience.
 - A further analysis of usage at all the city's railway stations, with the view to ensuring sufficient services are provided.
 - A further assurance that Govia Thameslink will ensure swift compensation for passengers affected by recent disruption.
- (2) Request the Chief Executive write to Chris Grayling, Secretary of State for Transport to urge the Government to strip GTR of its Thameslink and Southern franchises, bring these into transparent and accountable public hands, and take immediate steps to restore services, reduce overcrowding and improve reliability.

Council	Agenda Item 23(7)
19 th July 2018	Brighton & Hove City Council

NOTICE OF MOTION

SUSSEX IFCA: INSHORE TRAWLING AND FISHING

CONSERVATIVE GROUP AMENDMENT

That the motion be amended to delete the words as struck through and insert those shown in ***bold italic***.

This Council notes the importance of the marine environment to the city and to the city's tourism economy, ***and wishes to champion the many local fishing businesses that contribute to its success. Mindful of the potential*** ~~and is very concerned at the damage that the fishing methods of 'netting' and trawling~~ ***can*** causes to ~~a our~~ marine environment ***if not carried out responsibly and to ensure that dredging and the emptying of silt is conducted in a manner not to affect fish breeding grounds, this Council is keen to avoid there being a chance of,*** ~~contributing to a decline in fish~~ ***stocks*** and the ecosystem ~~generally present in Sussex waters.~~

As part of our commitment to maintain a 'Living Coast' and UNESCO Biosphere, this Council resolves to request the Chief Executive to write to the SIFCA Chief Fisheries and Conservation Officer ***and Director of Operations at the Marine Management Organisation***, asking for:

- (a) ***An assurance that industry has been adequately consulted to date*** ~~changes to trawling management that respond positively to suggestions in the SIFCA consultation paper, including creating trawling exclusion areas in nearshore waters of Sussex;~~
- (b) ***A pledge that any proposed changes to netting and trawling practices in Sussex will be based on scientific evidence;*** ~~changes to how 'netting' is managed, in line with the suggestions of SIFCA, including netting controls all year round and the of fisheries 'zones'~~
- (c) ***A commitment that any proposed changes will bolster, not damage, the city's thriving fishing industry.***

Proposed by: Cllr Nemeth

Seconded by: Cllr Bell

Recommendation if carried to read:

This Council notes the importance of the marine environment to the city and to the city's tourism economy, and wishes to champion the many local fishing businesses that contribute to its success. Mindful of the potential damage that the fishing methods of 'netting' and trawling can causes to a marine environment if not carried out responsibly and to ensure that dredging and the emptying of silt is conducted in a manner not to affect fish breeding grounds, this Council is keen to avoid there being a chance of-a decline in fish stocks and the ecosystem generally in Sussex waters.

As part of our commitment to maintain a 'Living Coast' and UNESCO Biosphere, this Council resolves to request the Chief Executive to write to the SIFCA Chief Fisheries and

Conservation Officer and Director of Operations at the Marine Management Organisation, asking for:

- (a) An assurance that industry has been adequately consulted to date;
- (b) A pledge that any proposed changes to netting and trawling practices in Sussex will be based on scientific evidence;
- (c) A commitment that any proposed changes will bolster, not damage, the city's thriving fishing industry.